

Thursday 10 November 2022 (part of Annual Review and Showcase)

Sandman Signature Hotel, Tinsley Lane South, Crawley, RH10 8XH

In attendance

BID Directors

Trevor Williams (Thales UK) (Chairman), Markus Wood (Avensys), Anthony Maynard (CGG), Michael Deacon-Jackson (FTD Johns), Yvonne Taylor (PPL Insights), Tim Rose (Elekta), Paul Searle (P & H Motorcycles Ltd), Martha Burnige (Gatwick School), Crawley Cllr Peter Smith (Crawley Borough Council)

BID Members

Ann Horne (Harwoods Jaguar Land Rover), Tony Jenner (Quantum Electrical Distribution Ltd), Mark Curtis (Split Image), Jeff Vaughan (Trans Data Management), Claire McGrath (Kelvin Precision Products Ltd), Jane Jones (Ezehaul), Jonathan Trott (Cova Security Gates Ltd), James Delaney (AAR)

Non BID Members (Advisors/Partners/Guests/staff (non-voting attendance))

Steve Sawyer (MRBD Limited), Darren Harding (Richard Place Dobson) BID Accountant, Robert Lanzer (West Sussex County Council), Chris Oxlade (MRBD), Clare Silva (MRDB)

1. Welcome
Trevor Williams (TW) welcomed everyone to the meeting and noted that the AGM forms part of the Annual Review and showcase. TW invited guests to read the Annual Report and proceeded to deliver the Chairman's Presentation
2. Approval of minutes of last AGM
Trevor Williams asked that the minutes of the last AGM, 10 November 2021 were approved as an accurate record. The minutes were approved by a show of hands.
3. Approval of Accounts
Steve Sawyer provided a review of the accounts for the year ending 31 March 2022. These had been circulated before the meeting and made publicly available on the website. Steve gave a summary of accounts, indicating that MRBD Ltd is in good financial shape as an organisation with a clean audit report. There were no questions raised. The accounts to be approved with a show of hands.
4. Appointment and fixing of the remuneration of the auditors
Steve Sawyer proposed that the decision to appoint the auditors and agree the remuneration be delegated and fixed at the next meeting of the Board. This was approved by a show of hands.
5. Election and Re-election of Directors to the Board
a. Announcement of those retiring and not seeking re-election to the Board None
b. Announcement of those Board Members seeking re-election to the Board Trevor Williams, Thales and Anthony Maynard, CGG are both seeking re-election to the Board.
c. Announcement of any BID Members seeking election to the Board Ann Horne, Harwoods, is seeking election to the Board.
d. Announcement of any Voluntary / Independent members seeking election to the Board None
e. Voting of those persons seeking election and re-election Steve Sawyer (MRBD) proposed Trevor Williams, Thales be re-elected to the Board. The appointment was confirmed by a show of hands.

Steve Sawyer (MRBD) proposed Anthony Maynard, CGG be re-elected to the Board. The appointment was confirmed by a show of hands

Steve Sawyer (MRBD) proposed that Ann Horne, Harwoods be elected to the Board. The appointment was confirmed by a show of hands.

6. Executive Director's Presentation

Steve Sawyer gave a presentation detailing the achievements of the BID to date and looked ahead to the future of the BID, should it be renewed. Steve Sawyer highlighted the importance of a yes vote at the 01 March 2023 ballot to ensure the BID continues.

Only a "YES" vote allows the BID to carry on and deliver the plan. If "NO" we stop everything – services, projects, events and undo all we've done.

7. Any other business and questions

No questions were presented.

Meeting Closed at 10:16

DON'T LOSE YOUR VOTE. Please tell us who to send your ballot paper to. Email info@manorroyal.org

**All presentations, accounts and the Annual Report are publicly available online at [Manor Royal BID AGM and Accounts](#)